

Fire and Safety Engineering Technology Advisory Board

Eastern Kentucky University
College of Justice, Safety,
and Military Sciences
Department of Fire Protection and Paramedicine Sciences
Fire and Safety Engineering Technology Program

Policy Establishing an Advisory Board for Curriculum Review

PURPOSE

Eastern Kentucky University's Fire and Safety Engineering (FSE) Technology program has provided education to develop leaders in the fire and safety field for more than 30 years. This Advisory Board is established to assure the Fire and Safety Engineering Technology program remains at the forefront in providing current, relevant education within the curriculum.

The Advisory Board composition is broad-based with representatives from widely variant fields to provide College administration advice to enhance program outcomes by evaluating program objectives and course content. Advisors are responsible to assure university leaders understand changing dynamics within their perspective fields, plus to discuss potential impacts on the program with other advisors and university personnel.

BOARD COMPOSITION

The FSE Advisory Board shall be comprised of representatives actively engaged in the fields of fire administration, fire investigation, explosives investigation, fire protection engineering, industrial safety, and risk management. Members of the Board are appointed by the Chair of the Department of Fire Protection and Paramedicine Sciences (FPPS) after consultation with the Program Coordinator (s) and program faculty.

The FPPS Department Chair will appoint an Executive Committee as necessary to serve as visitors to review on-site facilities and verify information contained in correspondences with the Advisory Board.

MEETINGS

Continuous input from diverse Advisory Board membership is sought, thus no restrictions on advisor location is considered in appointment. Having advisors from such distances raises issues related to expenses associated with establishing regularly scheduled meetings on-campus. To alleviate the situation, Advisory Board meetings shall be conducted via conference calls or other electronic means. Advisors unable to convene can provide input for others to consider via email, standard mail or another communications medium. Information and recommendations provided to the FPPS Department Chair will be forwarded to all members.

The Advisory Board shall meet electronically at least annually. Meetings will typically be held

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via conference call or video conferencing.

CONFLICT OF INTEREST

Advisory Board members shall not have conflicting interests with regard to their duties as an advisor. Conflict includes direct and indirect gain from decisions related to duties as an advisor.