

**College of Education and Applied Human Sciences**

**Rubric for the Review of Sabbatical Leave Proposals**

<b>Criteria</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>
<b>The sabbatical plan augments or develops professional skills through a planned and concerted effort.</b>	Does not provide information regarding how the plan augments or develops professional skills through a planned and concerted effort.	Provides minimal information regarding how the plan augments or develops professional skills through a planned and concerted effort.	Provides sufficient information regarding how the plan augments or develops professional skills through a planned and concerted effort.	Provides substantial information regarding how the plan augments or develops professional skills through a planned and concerted effort.
<b>The sabbatical plan aligns with the strategic plan of CEAHS.</b>	Does not provide information on how the plan aligns with the strategic plan of CEAHS.	Provides minimal information on how the plan aligns with the strategic plan of CEAHS.	Provides sufficient information on how the plan aligns with the strategic plan of CEAHS.	Provides substantial information on how the plan aligns with the strategic plan of CEAHS.
<b>The sabbatical plan enhances the professional growth of faculty and teaching for CEAHS.</b>	Does not provide a clear description for how the plan enhances the professional growth of faculty and teaching for CEAHS.	Provides a minimal detailed description of how the plan enhances the professional growth of faculty and teaching for CEAHS.	Provides a sufficiently detailed description of how the plan enhances the professional growth of faculty and teaching for CEAHS.	Provides a substantially detailed description of how the plan enhances the professional growth of faculty and teaching for CEAHS.
<b>The sabbatical plan is relevant to research capabilities and professional accomplishments of CEAHS.</b>	Does not provide a clear description for how the plan is relevant to research capabilities and professional accomplishments of CEAHS.	Provides a minimal detailed description of how the plan is relevant to research capabilities and professional accomplishments of CEAHS.	Provides a sufficiently detailed description of how the plan is relevant to research capabilities and professional accomplishments of CEAHS.	Provides a substantially detailed description of how the plan is relevant to research capabilities and professional accomplishments of CEAHS.

<b>The sabbatical plan contributes to professional, public, or university service.</b>	Does not provide information for how the plan contributes to professional, public, or university service.	Provides minimal information for how the plan contributes to professional, public, or university service.	Provides sufficient information for how the plan contributes to professional, public, or university service.	Provides substantial information for how the plan contributes to professional, public, and university service.
<b>The sabbatical plan is detailed, comprehensive, and sound.</b>	Does not provide a clear plan for the Sabbatical Leave Project.	Includes minimal information regarding the purpose(s), objectives, and plan for achieving these objectives.	Includes sufficient information regarding the purpose(s), objectives, and plan for achieving these objectives.	Includes substantial information regarding the purpose(s), objectives, and plan for achieving these objectives.
<b>The sabbatical plan provides evidence of collaboration with colleagues, facilities, or community partners.</b>	Does not provide information demonstrating collaboration with colleagues, facilities, or community partners.	Includes minimal information demonstrating collaboration with colleagues, facilities, or community partners.	Includes sufficient information demonstrating collaboration with colleagues, facilities, or community partners.	Includes substantial information demonstrating collaboration with colleagues, facilities, or community partners.
<b>The candidate provides a clear plan for the intended dissemination of the sabbatical outcome.</b>	Does not provide a clear plan for the intended dissemination of the sabbatical outcome.	Provides a minimal detailed description of the plan for the intended dissemination of the sabbatical outcome.	Provides a sufficiently detailed description of the plan for the intended dissemination of the sabbatical outcome.	Provides a substantially detailed description of the plan for the intended dissemination of the sabbatical outcome.