College of Education and Applied Human Sciences

Rubric for the Review of Sabbatical Leave Proposals

Criteria	1	2	3	4
The sabbatical plan augments or develops professional skills through a planned and concerted effort.	Does not provide information regarding how the plan augments or develops professional skills through a planned and concerted effort.	Provides minimal information regarding how the plan augments or develops professional skills through a planned and concerted effort.	Provides sufficient information regarding how the plan augments or develops professional skills through a planned and concerted effort.	Provides substantial information regarding how the plan augments or develops professional skills through a planned and concerted effort.
The sabbatical plan aligns with the strategic plan of CEAHS.	Does not provide information on how the plan aligns with the strategic plan of CEAHS.	Provides minimal information on how the plan aligns with the strategic plan of CEAHS.	Provides sufficient information on how the plan aligns with the strategic plan of CEAHS.	Provides substantial information on how the plan aligns with the strategic plan of CEAHS.
The sabbatical plan enhances the professional growth of faculty and teaching for CEAHS.	Does not provide a clear description for how the plan enhances the professional growth of faculty and teaching for CEAHS.	Provides a minimal detailed description of how the plan enhances the professional growth of faculty and teaching for CEAHS.	Provides a sufficiently detailed description of how the plan enhances the professional growth of faculty and teaching for CEAHS.	Provides a substantially detailed description of how the plan enhances the professional growth of faculty and teaching for CEAHS.
The sabbatical plan is relevant to research capabilities and professional accomplishments of CEAHS.	Does not provide a clear description for how the plan is relevant to research capabilities and professional accomplishments of CEAHS.	Provides a minimal detailed description of how the plan is relevant to research capabilities and professional accomplishments of CEAHS.	Provides a sufficiently detailed description of how the plan is relevant to research capabilities and professional accomplishments of CEAHS.	Provides a substantially detailed description of how the plan is relevant to research capabilities and professional accomplishments of CEAHS.

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The sabbatical	Does not provide	Provides minimal	Provides sufficient	Provides
plan contributes	information for	information for	information for	substantial
to professional,	how the plan	how the plan	how the plan	information for
public, or	contributes to	contributes to	contributes to	how the plan
university	professional,	professional,	professional,	contributes to
service.	public, or	public, or	public, or	professional,
	university service.	university service.	university service.	public, and
				university service.
The sabbatical	Does not provide	Includes minimal	Includes sufficient	Includes
plan is detailed,	a clear plan for	information	information	substantial
comprehensive,	the Sabbatical	regarding the	regarding the	information
and sound.	Leave Project.	purpose(s),	purpose(s),	regarding the
	•	objectives, and	objectives, and	purpose(s),
		plan for achieving	plan for achieving	objectives, and
		these objectives.	these objectives.	plan for achieving
		,		these objectives.
The sabbatical	Does not provide	Includes minimal	Includes sufficient	Includes
plan provides	information	information	information	substantial
evidence of	demonstrating	demonstrating	demonstrating	information
collaboration	collaboration with	collaboration with	collaboration with	demonstrating
with colleagues,	colleagues,	colleagues,	colleagues,	collaboration with
facilities, or	facilities, or	facilities, or	facilities, or	colleagues,
community	community	community	community	facilities, or
partners.	partners.	partners.	partners.	community
	•	•	•	partners.
The candidate	Does not provide	Provides a	Provides a	Provides a
provides a clear	a clear plan for	minimal detailed	sufficiently	substantially
plan for the	the intended	description of the	detailed	detailed
intended	dissemination of	plan for the	description of the	description of the
dissemination of	the sabbatical	intended	plan for the	plan for the
the sabbatical	outcome.	dissemination of	intended	intended
outcome.		the sabbatical	dissemination of	dissemination of
		outcome.	the sabbatical	the sabbatical
			outcome.	outcome.
	outcome.	the sabbatical	dissemination of the sabbatical	dissemination of the sabbatical