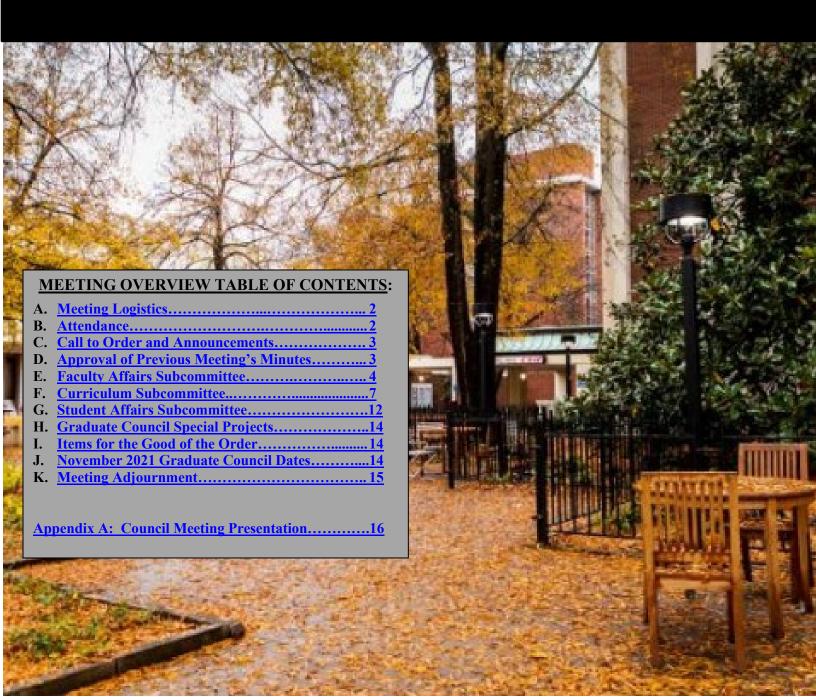
### OCTOBER 2021

(OCTOBER 22, 2021)

# EASTERN KENTUCKY UNIVERSITY GRADUATE COUNCIL

# MEETING OVERVIEW





#### A. <u>MEETING LOGISTICS</u>:

Meeting Date:	FRIDAY, 22 OCTOBER 2021
Meeting Time:	12:15 – 1:31 PM
Meeting Location:	Whitlock 549 and Zoom <sup>TM</sup> Videoconference
Meeting Type:	Monthly Meeting of the EKU Graduate Council – OCTOBER 2021

#### B. ATTENDANCE:

Members Present = Members Absent =

Term Expires May 2022	Term Expires May 2023	Term Expires May 2024	
Dr. Julie Rutland (CEAHS)	Dr. Dominic Ashby (CLASS)	Dr. Ann Burns (CEAHS)	
Dr. Donghui Quan (CSTEM)	Dr. Jim Fatzinger (COB)	Dr. Dennis Field (CSTEM)	
Dr. Matthew Sabin (CHS)	Dr. Casey Humphrey (CHS)	Professor Vonia Grabeel (CHS)	
	Dr. Bill McClanahan (CJS)	Dr. Trish Isaacs (COB)	
EKU	Dr. Jeff Neugebauer (CSTEM)	Dr. Nathan Siler (CLASS)	
GRADUATE COUNCIL		Dr. Brian Simpkins (CJMS)	
		Dr. Molly Bradshaw (CHS)	
		Dr. Steve Szabo (CSTEM)	
Student Representatives:	Mr. Jacob Durham (MA CMHC)	Ms. Ragnhildur Kristinsdóttir (MBA)	
EKU Graduate School:	Dr. Ryan Baggett	Mrs. Kelly Fox	
EKO Graduate School.	Mrs. Holly Argo		
Guests:	Ms. Ginger Cottrell (CEAHS)	Mrs. Rita Downing	
Guesis.	Dr. Nicola Mason (CEAHS)	Dr. Kellie Ellis (CEAHS)	

#### C. CALL TO ORDER AND ANNOUNCEMENTS:

Meeting Moderated by: Dr. Ann Burns, Chair – AY 2021/2022 EKU Graduate Council



• Dr. Burns called the meeting to order at 12:15 PM.

# Welcome! GRADUATE COUNCIL GUESTS

- Dr. Baggett congratulated Dr. Ida Slusher on her upcoming retirement and welcomed Dr. Molly Bradshaw, Associate Professor, School of Nursing as the new replacement Council representative.
- Dr. Baggett recognized guests to this month's council:
  - o Dr. Michael Chen CLASS
  - Dr. Nicola Mason COEAHS
  - o Dr. Kellie Ellis COEAHS
  - o Ms. Rita Downing COEAHS

#### D. APPROVAL OF PREVIOUS MEETING'S NOTES

Meeting Notes to be Approved: Friday, 17 September 2021 Organizational Meeting



**Motion #1:** Approve the Meeting Notes from Friday, 17 September 2021.





Motion made by: Dr. Sabin

Seconded by: Professor Grabeel

Discussion: None

Council Vote: The Friday, 17 September 2021 Meeting Notes are

approved with 13 votes in favor, 0 votes against, and no

abstentions.



Kelly Fox: Post 17 September 2021 Notes to the EKU Graduate Council

website.

https://gradschool.eku.edu/eku-graduate-council-meeting-

agendas-minutes

#### E. GRADUATE FACULTY NOMINATIONS



AY 2021 / 2022 Subcommittee Chair – Dr. Julie Rutland (COEAHS)



#### **OCTOBER GRADUATE FACULTY NOMINATIONS**

RID:	LAST	FIRST	RANK:	COLLEGE	DEPARTMENT:	NOMINATION
1	KAKRABA	SAMUEL	ASSISTANT PROFESSOR	CSTEM	Mathematics and Statistics	GRADUATE NEW
2	PRESLEY	ERIN	ASSOCIATE PROFESSOR	CLASS	English	GRADUATE RENEWAL
3	SZABO	STEVE	ASSOCIATE PROFESSOR	CSTEM	Mathematics and Statistics	GRADUATE RENEWAL
4	WOOLERY	JAMIE	ADJUNCT	CHS	Public Health	ADJUNCT GRAD. FACULTY



**Motion #2:** Defer consideration of Jamie Woolery's nomination (ITEM 4 ON PRECEDING TABLE – October Graduate Faculty Nominations) until November meeting to allow time for college (Department) to complete a referral/justification letter. (*Rutland on behalf of committee*)



Motion made by: Dr. Julie Rutland on behalf of Faculty Affairs Subcommittee

Seconded by: Coming from committee, the motion requires no second

Discussion: None

Council Vote: Jamie Woolery's nomination was deferred with 13 votes

in favor, 0 votes against, and no abstentions.





**Motion #3:** Approve the nominations of numbers one, two and three (1-3) on the preceding table (page 5) (Rutland on behalf of committee)



*Motion made by:* Dr. Julie Rutland on behalf of Faculty Affairs Subcommittee

Seconded by: Coming from committee, the motion requires no second

Discussion: None

Council Vote: Faculty nominations from three (3) faculty members (#'s

1-3 on table – page 5) are approved with 13 votes in favor,

0 votes against, and no abstentions



# **ACTION ITEM(s)**



*Kelly Fox:* Draft Approval Letters – COMPLETE

Update Database on Faculty Status – by College

https://gradschool.eku.edu/eku-graduate-faculty-status

Disseminate Approval Letters - COMPLETE Ryan Baggett:



#### **SECTION F:**



### **CURRICULUM REVIEW SUBCOMMITTEE**

AY 2021 / 2022 Dr. Ryan Baggett standing in for Subcommittee Chair – Dr. Casey Humphrey (CHS)

#### COLLEGE OF LETTERS, ARTS AND **SOCIAL SCIENCES**



### **CURRICULUM NOTIFICATION**

#### **Department of Psychology** Chair: Dr. Richard Osbaldiston

- 1) **Program Revision:** Revise program course options to allow additional course option
  - Change one of the SED course options from SED 821 to SED 817
  - Include SED 827 as option in the event students have taken SED 305 and 390.

**Discussion**: Dr. Chen provided clarification on language for conditions of taking SED 827 only if they had the 2 specific undergraduate courses SED 305 and 390.

Remove "equivalent undergraduate" from Curriculum form A. 1. Specific Action Required, list SED 305 and 390



### **CURRICULUM NOTIFICATION**

#### DEPARTMENT OF HISTORY, PHILOSOPHY & RELIGIOUS STUDIES

Chair: Dr. Jacqueline Jay

- **2) Program Revision:** HIS 147 being dropped so revision to program listing needed.
  - Revising program to account for drop of HIS 147 from Core courses in curriculum.
  - No Discussion

# APPLIED HUMAN SCIENCES

Department of Teaching, Learning, and Educational Leadership

Chair: Dr. Nicola Mason



### **CURRICULUM NOTIFICATION**

- 1) **Program Revision:** Editorial change to current program listed for GRD 878k and 878o to be utilized by MAT Elementary and Deaf and Hard of Hearing.
  - No Discussion



- 2) **Program Revision:** New Course which will allow necessary data separation for accreditation and reporting.
  - CED 896 Proficiency Certification Graduate Practicum

**Discussion:** New course also needs language added in the catalog, in section MAT Alternate Route Certification, to describe purpose of the course and intent to only be taken by proficiency certification students. This will require an additional Curriculum Change Form prior to consideration by CAA.



**Motion #4**: The GC Curriculum Review Subcommittee moves to approve Item 2 from the College of Education and Applied Human Sciences.



Motion made by: Dr. Ann Burns, Council Chair on behalf of the GC

Curriculum Subcommittee

Seconded by: Coming from committee, the motion requires no second

Discussion: None

Council Vote: Curriculum change item two was approved with 13 votes in

favor, 0 votes against, and no abstentions



3) Program Revision: Program Suspension due to low enrollment, EdD in Educational Leadership, Policy Studies, & Social Justice with Concentration 2: Counselor Education & Supervision with Teach out plan.

**Discussion:** Dr. Burns and Dr. Mason confirmed the department's plan of communicating the suspension and Teach Out requirements to current students.



**Motion #5:** The GC Curriculum Review Subcommittee moves to approve Item 3 from the College of Education and Applied Human Sciences.



Motion made by: Dr. Ann Burns, Council Chair on behalf of the GC

Curriculum Subcommittee

Seconded by: Coming from committee, the motion requires no second

Discussion: None

Council Vote: Curriculum change item 3 was approved with 13 votes in

favor, 0 votes against, and no abstentions.

#### **COLLEGE OF HEALTH SCIENCES**



### **CURRICULUM NOTIFICATION**

#### **School of Nursing**

Chair: Dr. Brooke Bentley

- 1) Program Revision: NSC 900, 901 & 938 Change grade mode from N (normal) to S (satisfactory/unsatisfactory)
- No Discussion

#### COLLEGE OF SCIENCE, TECHNOLOGY, ENGINEERING AND MATHEMATICS



### **CURRICULUM NOTIFICATION**

#### Department of Chemistry Chair: Dr. Tanea Reed

1) **Program Revision:** Change Chemistry MS admission requirements to remove the calculus and physics courses. Apply a GPA standard for waiving the GRE.

Discussion: Holly Argo, Graduate School Assistant Director, recommended changes to the language for the pre-requisites and the different cumulative GPA requirements for domestic and international students. Holly to follow-up with Chemistry Department.



Recommended catalog statement below:

#### **Recommended New or Revised Catalog Text**

Use strikethroughs to indicate deletions and underlines to indicate additions. **Prerequisites** — The following requirements must be completed prior to <del>clear</del> admission to graduate study enrollment in graduate courses: 25 undergraduate hours of chemistry from a combination of introductory chemistry, organic chemistry, analytical chemistry, biochemistry, inorganic, or physical chemistry (each with a laboratory component). Additional requirements would be at leastone semester of calculus, one year of physics, and completion of the Graduate Record Examinations (GRE) general test with expected scores of 144 or higher onthe Verbal and 150 or higher on the Quantitative portions of the exam (target score - 294). Enrollment in graduate courses will be restricted until these prerequisites have been completed. For any student applying to the program with a cumulative GPA of 2.75 or 3.0 (international) EKU students applying to the M.S. program through the 3+2 accelerated Dual Degree Program, the Graduate Record Examinations (GRE) general test will be waived. The Graduate Record-Examinations (GRE) general test with expected scores of 144 or higher on the Verbal and 150 or higher on the Quantitative portions of the exam (target score -294) is required for students who do not meet the GPA minimum requirement.

#### **SECTION G:**



# STUDENT AFFAIRS SUBCOMMITTEE

AY 2021 / 2022 Subcommittee Chair – Prof. Vonia Grabeel (CHS)

#### **Graduate School Micro Scholarships:**

Dr. Baggett shared previous plan discussed in September Council meeting for need based micro-scholarships using M&O funds which must be revisited due to funding restrictions. He suggested bringing back previous Research Assistant Grants rather than scholarships. Also allow the grants to be available to students



and faculty. Dr. Baggett will follow-up with Melinda Compton to ensure all requirements are met.

- Dr. Bradshaw suggested using funds for printing of final project/research papers. Students usually need many copies.
- Dr. Sabin suggested allowing faculty professional development items to be included as an option.
- Dr. Szabo requested allowing 3 + 2 programs undergraduate students to assist with recruitment and progression to graduate program.



*Kelly Fox:* Search for information about previous awarded Research Grants.

Ryan Baggett: Contact Melissa Compton about fund limits on Research Grant

#### **Graduate Assistantship Allocation/Justification Process:**

- Holly working with a Professor Grabeel, prototype is currently being created
- Discussion about graduate assistant stipend which has not been increased in many years.
- Externally funded grants that include paying the stipend then the Graduate School will pay for the 3-6 hours tuition waiver.
  - Dr. Szabo asked if external grants could pay for any additional hours of tuition not paid for by Graduate School. Dr. Baggett noted to ask the funding source if this is allowable. The graduate school has no issue since it would be funded from external funds.

#### **SECTION H:**



# GRAD COUNCIL SPECIAL PROJECTS

AY 2021 / 2022 Council Past-Chair - Dr. Matt Sabin (CHS)

- Graduate Student Survey is LIVE.
- Final report will be disseminated, and specific areas data will be available. (See slide for timeline)

#### I. ITEMS FOR THE GOOD OF THE ORDER

# UPDATE FROM THE DEAN of the GRADUATE SCHOOL



Dr. Baggett:

• Current Enrollment Data – See Presentation in Appendix

#### **UPCOMING GRAD COUNCIL DATES**



### J. NOVEMBER 2021 EKU GRADUATE COUNCIL DATES OF INTEREST

- November 5 Agenda Items Due By 4:30 pm to <u>Grad.Council@eku.edu</u>
- November 12 Executive Committee Meeting, 11:15 am
  - Whitlock 310 Graduate School Conference Room and ZOOM
- November 19 Graduate Council Meeting, 11:15 am
  - Whitlock 549 and ZOOM



# GRADUATE COUNCIL ADJOURNED

K. Meeting Adjournment (Dr. Burns, Chair)



Motion #6: Motion to Adjourn (Dr. Sabin)



Motion made by: Dr. Matt Sabin

Seconded by: Professor Vonia Grabeel

Discussion: None

Council Vote: Motion to adjourn at 12:41 PM is approved with 13 votes

in favor, 0 votes against, and no abstentions.

# APPENDIX A: PRESENTATION FROM 22 OCTOBER 2021 GRADUATE COUNCIL







# AGENDA FRIDAY, 22 OCT 2021



- I. Announcements
  Welcome & Special Presentation
- II. Last Meeting's Notes 17 SEP 2021
- III. Graduate Faculty Nominations (n=4)
- IV. Curriculum Review
- V. Student Affairs Subcommittee
- VI. Special Projects
- VII. Graduate School Updates
- VIII. Items for the Good of the Order
- IX. November 2021 Grad Council Dates

*Meeting Adjournment* – Dr. Ann Burns





Congratulations Dr. Slusher!!!!

We will miss you!!!





# Welcome Dr. Molly Bradshaw!!!

EKU College of Health Sciences School of Nursing



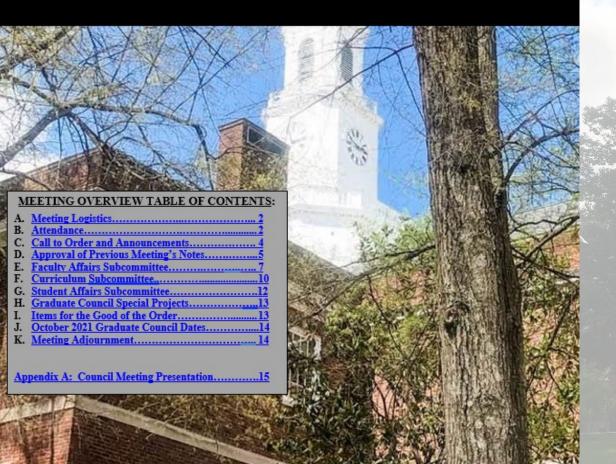


#### SEPTEMBER 2021

(SEPTEMBER 17, 2021)

EASTERN KENTUCKY UNIVERSITY

# GRADUATE COUNCIL MEETING OVERVIEW



AGENDA ITEM II.

APPROVAL OF THE 17
SEPTEMBER 2021
GRADUATE COUNCIL
MEETING NOTES









# Agenda Item III. FACULTY AFFAIRS SUBCOMMITTEE

AY 2021/2022

Dr. Julie Rutland, *Chair* 





### OCTOBER 2021 GRADUATE COUNCIL

### FACULTY NOMINATIONS (n=4)

RID:	LAST	FIRST	RANK:	COLLEGE	DEPARTMENT:	NOMINATION
1	KAKRABA	SAMUEL	ASSISTANT PROFESSOR	CSTEM	Mathematics and Statistics	GRADUATE NEW
2	PRESLEY	ERIN	ASSOCIATE PROFESSOR	CLASS	English	GRADUATE RENEWAL
3	SZABO	STEVE	ASSOCIATE PROFESSOR	CSTEM	Mathematics and Statistics	GRADUATE RENEWAL
4	WOOLERY	JAMIE	ADJUNCT	CHS	Public Health	ADJUNCT GRAD. FACULTY













Agenda Item IV.

CURRICULUM

SUBCOMMITTEE

AY 2021/2022

Dr. Casey Humphrey, *Chair* 

# AGENDA SECTION IV. ITEM #: CLASS - 1





1) Autism Spectrum Disorder University Certificate – Program Revision

**Department**: Department of Psychology

**Supporting Materials:** Curriculum Change Form, Autism Certificate Program Competencies

#### **Revision Overview:**

Revise program course options to allow additional course option:

- Change one of the SED course options from SED 821 to SED 817
- 2. Include SED 827 as option in the event students have taken undergraduate equivalent

AGENDA SECTION IV. ITEM #: CLASS - 2





2) BA and MA 3+2 Accelerated History Program Revisions

**Department**: Department of History, Philosophy, and Religious Studies

**Supporting Materials:** Curriculum Change Form, Curriculum Objective Map

**Revision Overview:** 

HIS 147 being dropped so revision to program listing needed

Revising program to account for drop of HIS 147 from Core courses in Curriculum

# AGENDA SECTION IV. ITEM #: CEAHS - 1





### 1) MAT GRD Courses – Text Revisions

**Department**: Department of Teaching, Learning, and Educational Leadership

Supporting Materials: Curriculum Change Form Revision Overview:

- GRD 878k MAT Middle Grade
   Elementary Oral Comprehensive Exam
- GRD 8780 MAT IECE Deaf and Hard of Hearing Oral Comprehensive Exam Portfolio Review

# AGENDA SECTION IV. ITEM #: COEAHS - 2





### 2) New MAT Course – CED 896

**Department**: Teaching, Learning, and Educational Leadership

**Supporting Materials:** Curriculum Change Form, Syllabus

#### Revision Overview:

New course will allow necessary data separation for accreditation and reporting:

CED 896 – Proficiency Certification

Graduate Practicum

# AGENDA SECTION IV. ITEM #: COEAHS - 3





3) Suspension (Closure) of Concentration "Counselor Education and Supervision" within Ed.D.

**Department**: Teaching, Learning, and Educational Leadership

Supporting Materials: Curriculum Change Form, Teach Out Plan, Suggested Planned Program of Study

Revision Overview:

**Suspension (Closure) due to low enrollment:** 

Ed.D. — Concentration in Counselor Education and Supervision

# AGENDA SECTION IV. ITEM #: CHS - 1





1) Change Grading Mode on Three NSC Courses

Department: School of Nursing

Supporting Materials: Curriculum Change Form

Revision Overview:

Change the grading mode from N (normal) to S (satisfactory/unsatisfactory) on:

NSC 900, 901, 938

# AGENDA SECTION IV. ITEM #: CSTEM - 1





1) Admission Requirement Changes – MS in Chemistry

**Department**: Chemistry

Supporting Materials: Curriculum Change Form

Revision Overview:

**Specific revision(s) being proposed:** Change Chemistry MS admission requirements to remove the calculus and physics courses. Apply a GPA standard for waiving the GRE.

#### **New or Revised Catalog Text**

Use strikethroughs to indicate deletions and underlines to indicate additions.

Prerequisites — The following requirements must be completed prior to clear admission to graduate study: 25 undergraduate hours of chemistry from a combination of introductory chemistry, organic chemistry, analytical chemistry, biochemistry, inorganic, or physical chemistry (each with a laboratory component). Additional requirements would be at least one semester of calculus, one year of physics, and completion of the Graduate Record Examinations (GRE) general test with expected scores of 144 or higher on the Verbal and 150 or higher on the Quantitative portions of the exam (target score – 294). Enrollment in graduate courses will be restricted until these prerequisites have been completed. For any student applying to the program with a cumulative GPA of 2.75 (domestic) or 3.0 (international) or EKU students applying to the M.S. program through the 3+2 accelerated Dual Degree Program, the GRE general test will be waived.

Agenda Item V.

STUDENT AFFAIRS SUBCOMMITTEE

AY 2021/2022

Prof. Vonia Grabeel, *Chair* 







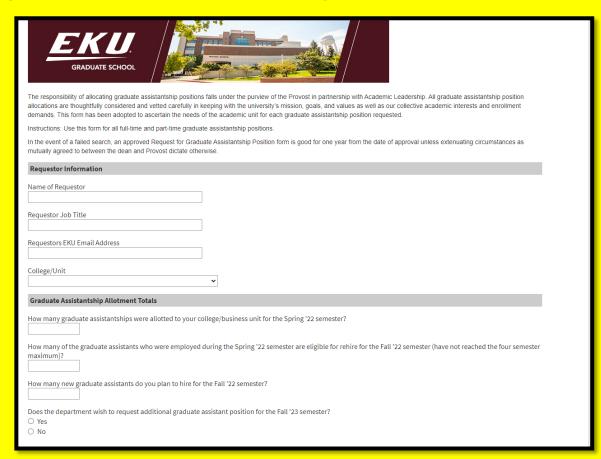


# **Graduate <del>Scholarships</del> Research Assistance Awards**

- New policy (two years ago) that scholarships cannot be awarded from M&O budgets
- However, we can award research assistance awards
- Precedent for these awards a few years ago
- Offer a faculty assistance grant and a student assistance grant
- Will ask the student affairs committee to take the first shot at criteria

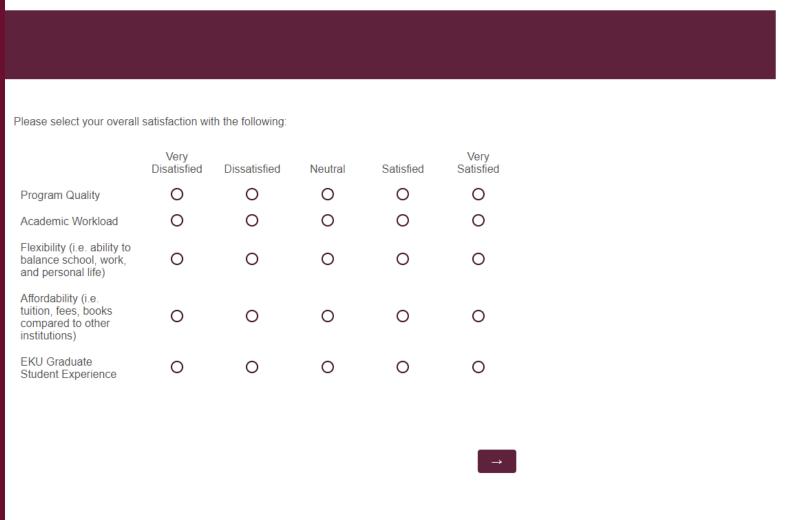
# Graduate Assistantship Allocation/Justification Process

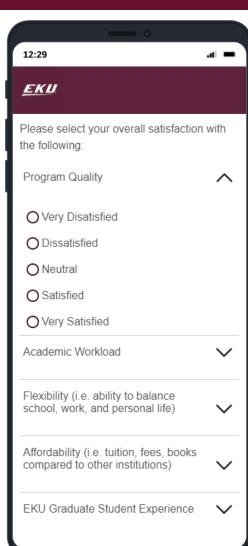
- Prototype under development with Student Affairs and Holly Argo
- Anticipate a reviewable version for next graduate council meeting



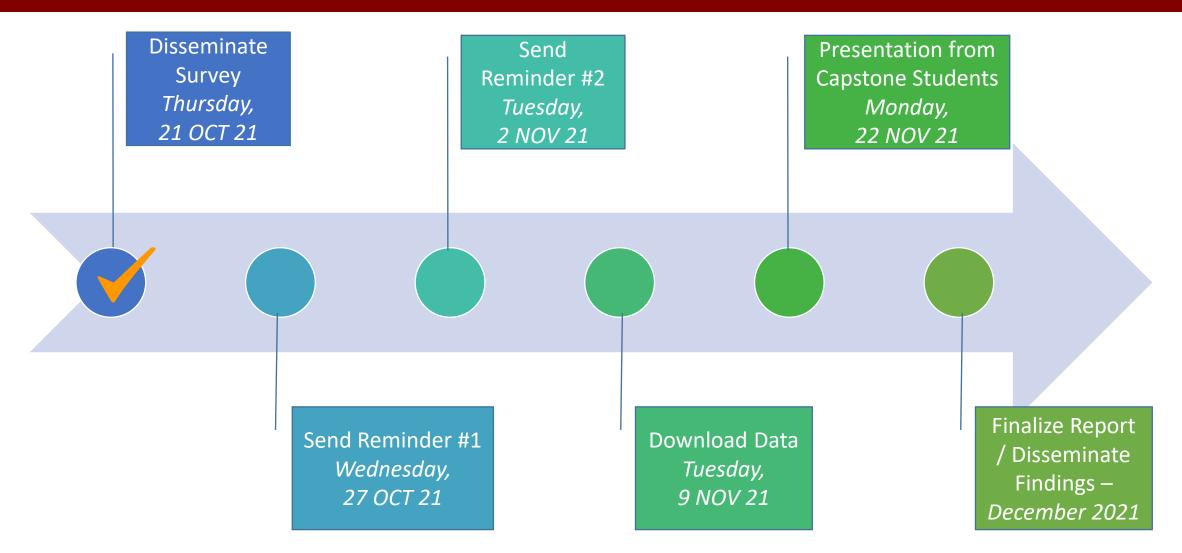


# Agenda Item VI. Special Projects

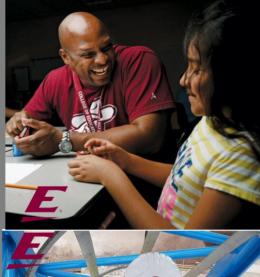




# Eastern Kentucky University Graduate Student Experience and Feedback Survey Fall 2021













**Advanced Degrees...Advancing Careers** 

# Agenda Item VII. UPDATE – 22 OCT 2021

# Data from... THURSDAY, 21 OCT 21



			Change	
	Fall 2020 2020-10-21	Fall 2021 2021-10-21	Difference	% Change
Total Enrollment	13,655	13,316	-339	( 2.48%)
Undergraduate	11,259	11,017	-242	( 2.15%)
• UG Full-time	9,438	9,122	-316	( 3.35%)
• UG Part-time	1,821	1,895	74	4.06%
Graduate	2,396	2,299	-97	( 4.05%)
• GR Full-time	678	704	26	3.83%
GR Part-time	1,718	1,595	-123	(7.16%)
Traditional Enrolled	10,063	9,697	-386	( 3.64%)
E-Campus Enrolled	3,592	3,619	27	0.75%
New First Time Student (Student Type = N)	2,237	2,494	257	11.49%
New First Time Transfer (Student Type = T)	993	1,065	72	7.25%
EKU Dual Credit (Student Type = J)	770	641	-129	( 16.75%)
Graduate Applicant/Admit	827	742	-85	( 10.28%)
Total Enrolled Billing Hours	167,291	161,201	-6,091	( 3.64%)
Traditional & Traditional Online Hours	127,711	118,586	-9,125	(7.14%)
• E-Campus Hours	39,581	42,615	3,034	7.67%





	_					
				Change		
		Fall 2020 2020-10-21	Fall 2021 2021-10-21	Difference	% Change	
Academic Affairs	Undergraduate	2,118	1,880	-238	( 11.24%)	
College of Business	Undergraduate	1,169	1,232	63	5.39%	
	Graduate	48	66	18	37.50%	
College of Education	Undergraduate	976	918	-58	(5.94%)	
	Graduate	663	657	-8	( 0.90%)	
College of Health Sciences	Undergraduate	1,777	1,756	-21	(1.18%)	
	Graduate	825	707	-118	( 14.30%)	
College of Just, Sfty, Mil Sci	Undergraduate	1,818	1,697	-121	( 6.66%)	
	Graduate	383	298	-87	( 22.72%)	
College of Ltrs, Arts, SocSci	Undergraduate	2,331	2,351	20	0.86%	
	Graduate	365	465	100	27.40%	
College of STEM	Undergraduate	1,840	1,824	-18	( 0.87%)	
	Graduate	94	88	-6	( 6.38%)	
Graduate School	Graduate	18	10	-8	( 44.44%)	
Other	Graduate		10	10		

# FORTHE OF THE ORDE!

AGENDA ITEM VIII.

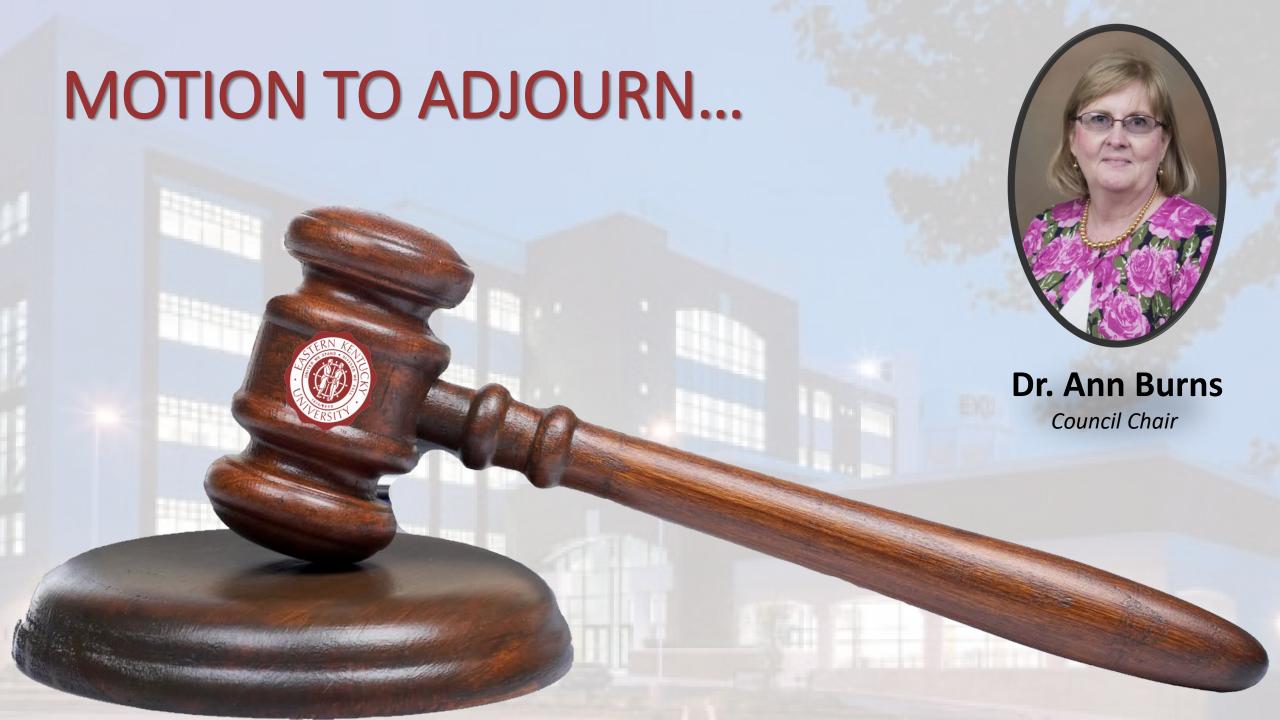
OTHER
ITEMS?

# AGENDA ITEM IX. EKU GRADUATE COUNCIL – UPCOMING DATES OF INTEREST

- FRIDAY, 5 NOVEMBER 21- NOVEMBER Agenda Items Due By 4:30 pm
  - Grad.Council@eku.edu

FRIDAY, 12 NOVEMBER 21 – NOVEMBER Executive Committee
 Meeting - 11:15 am – Whitlock 310 or ZOOM

 FRIDAY, 19 NOVEMBER - Graduate Council Meeting - 11:15 am – Whitlock 549 or ZOOM



WHIENDOW...
SIXMREIOO...

HAEAWNDERFLL WEEKEND

