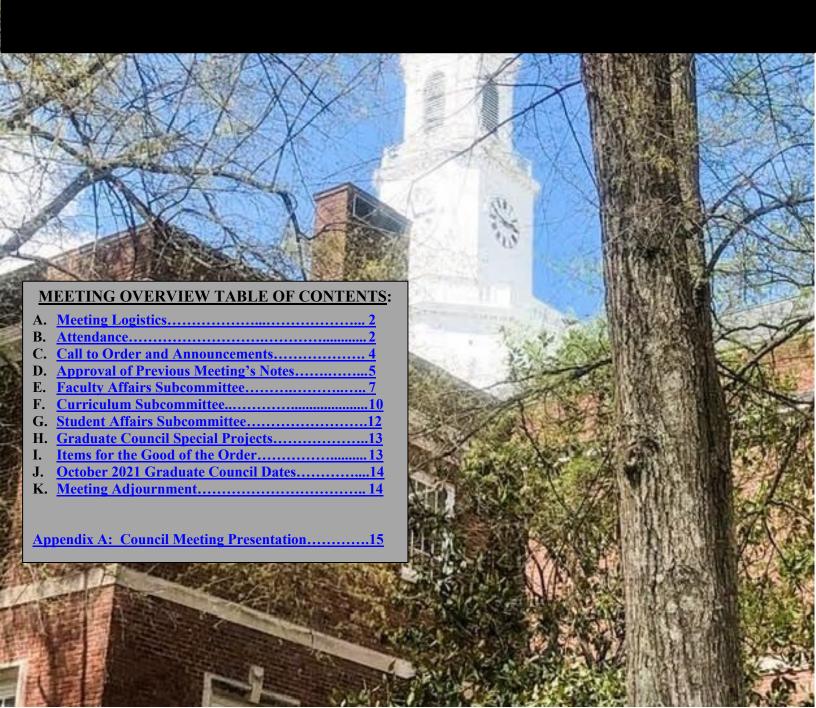
### SEPTEMBER 2021

(SEPTEMBER 17, 2021)

# EASTERN KENTUCKY UNIVERSITY GRADUATE COUNCIL MEETING OVERVIEW





### A. <u>MEETING LOGISTICS</u>:

Meeting Date:	FRIDAY, 17 SEPTEMBER 2021
Meeting Time:	11:15 PM – 12:45 PM
Meeting Location:	Whitlock 549 and Zoom™ Videoconference
Meeting Type:	Monthly Meeting of the EKU Graduate Council – SEPTEMBER 2021

### B. ATTENDANCE:

Members Present = Members Absent =

Term Expires May 2022	Term Expires May 2023	Term Expires May 2024	
Dr. Julie Rutland (CEAHS)	Dr. Dominic Ashby (CLASS)	Dr. Ann Burns (CEAHS)	
Dr. Donghui Quan (CSTEM)	Dr. Jim Fatzinger (COB)	Dr. Dennis Field (CSTEM)	
Dr. Matthew Sabin (CHS)	Dr. Casey Humphrey (CHS)	Professor Vonia Grabeel (CHS)	
	Dr. Bill McClanahan (CJS)	Dr. Trish Isaacs (COB)	
EKU.	Dr. Jeff Neugebauer (CSTEM)	Dr. Nathan Siler (CLASS)	
GRADUATE COUNCIL		Dr. Brian Simpkins (CJMS)	
		Dr. Ida Slusher (CHS)	
		Dr. Steve Szabo (CSTEM)	
Student Representatives:	Mr. Jacob Durham (MA CMHC)	Ms. Ragnhildur Kristinsdóttir (MBA)	
EKU Graduate School:	Dr. Ryan Baggett	Mrs. Kelly Fox	
EKO Graduate School.	Mrs. Holly Argo		
Guests:	Ms. Ginger Cottrell (CEAHS)	Dr. Molly Bradshaw (CHS)	
Guesis:	Dr. Ralph Turner (COEAHS)		



Figure One: SEPTEMBER 17, 2021 Graduate Council Zoom Meeting Participants



Figure Two: SEPTEMBER 17, 2021 Graduate Council Whitlock 549 Meeting Participants

### C. CALL TO ORDER AND ANNOUNCEMENTS:

Meeting Moderated by: Dr. Ann Burns, Chair - AY 2021/2022 EKU Graduate Council



• Dr. Burns called the meeting to order at 11:15 am – 12:40 PM.



• Dr. Baggett welcomed two new student representatives, Jacob Durham, MPH and Raga Kristinsdóttir, MBA and Dr. Molly Bradshaw, Associate Professor, School of Nursing who will be replacing Dr. Ida Slusher retiring in November.

### **Unfinished Business**

• Chair of the 2021/2022 Graduate Council Student Affairs subcommittee chair.



**Motion #1:** Nominate Vonia Grabeel, Professor Environmental Health Sciences, College of Health Sciences as 2021 Graduate Council Student Affairs Subcommittee Chair.



Motion made by: Dr. Ryan Baggett (on behalf of the Executive Subcommittee)
Seconded by: Coming from committee, the motion requires no second

Discussion: None

Council Vote: Professor Vonia Grabeel is approved as the Chair of the Student

Affairs Subcommittee for the AY 2021/2022 with 16 votes in favor,

0 votes against, and no abstentions.

**Congratulations Professor Grabeel!!** 



Kelly Fox: Update website and other materials with this information

### D. APPROVAL OF PREVIOUS MEETING'S NOTES

Meeting Notes to be Approved: Friday, 27 AUGUST 2021 Organizational Meeting



Motion #2: Approve the Meeting Notes from Friday, 27 August 2021. (Slusher)





Motion made by: Dr. Ida Slusher

Seconded by: Dr. Casey Humphrey

Discussion: None

Council Vote: The Friday, 27 August 2021 Meeting Notes are approved with 16

votes in favor, 0 votes against, and no abstentions.



*Kelly Fox:* Post 27 August 2021 Notes to the EKU Graduate Council website.

https://gradschool.eku.edu/eku-graduate-council-meeting-agendas-

 $\underline{minutes}$ 



### **SECTION E:**



# FACULTY AFFAIRS SUBCOMMITTEE

AY 2021 / 2022 Subcommittee Chair – Dr. Julie Rutland (COEAHS)

### **SEPTEMBER GRADUATE FACULTY NOMINATIONS**

RID:	LAST	FIRST	RANK:	COLLEGE	DEPARTMENT:	NOMINATION
1	Breitenstien	Larry	Assistant Professor	CLASS	Social Work	Graduate New
2	Gannoe	Lisa	Associate Professor	CEAHS	Applied Human Sciences	Graduate Renewal
3	Hale	Kimberly	Associate Professor	CEAHS	Applied Human Sciences	Graduate New
4	Harrington	Mary	Associate Professor	CEAHS	Applied Human Sciences	Graduate Renewal
5	King	Angel	Adjunct	CLASS	Social Work	Adjunct
6	Manning	Mary	Assistant Professor	CEAHS	Curriculum and Instruction	Initial
7	McGinn	James	Assistant Professor	CEAHS	Teaching, Learning & Ed Leadership	Initial
8	Preston	Kristen	Adjunct	J&S	Safety and Security	Adjunct
9	Ward	Kelly	Assistant Professor	CLASS	Social Work	Graduate New
10	Xiao	Qian	Associate Professor	СОВ	School of Business	Graduate Renewal
11	Zyzak	Li	Assistant Professor	cos	Chemistry	Initial



**Motion #3:** Reject and return the nomination from Larry Breitenstein (ITEM ONE ON PRECEDING TABLE) due to lack of specific information (lack of dates) on scholarship and service areas (*Rutland on behalf of committee*)



Motion made by: Dr. Julie Rutland on behalf of Faculty Affairs Subcommittee

Seconded by: Coming from committee, the motion requires no second

Discussion: None

Council Vote: Larry Breitenstein's nomination is rejected with 16 votes in favor, 0

votes against, and no abstentions.



Kelly Fox: Return Larry Breitenstein's nomination with specific information on

how to remedy the identified deficiencies.





**Motion #4:** Approve the nominations of numbers two through eleven (2-11) on the preceding table (page 7) (*Rutland on behalf of committee*)



Motion made by: Dr. Julie Rutland on behalf of Faculty Affairs Subcommittee

Seconded by: Coming from committee, the motion requires no second

Discussion: None

Council Vote: Faculty nominations from ten (10) faculty members (#s 2 to 11 on

table – page 7) are approved with 16 votes in favor, 0 votes against,

and no abstentions.



*Kelly Fox:* Draft Approval Letters

Update Database on Faculty Status – by College

Ryan Baggett: Disseminate Approval Letters



### **SECTION F:**



### **CURRICULUM REVIEW SUBCOMMITTEE**

AY 2021 / 2022 Subcommittee Chair – Dr. Casey Humphrey (CHS)

- Dr. Humphrey noted that the subcommittee had questions concerning the new rules for CAA consideration and sought guidance from Dr. Jennifer Wies.
- Under new CAA rules, this month's two items are considered notifications instead of changes that will need to be voted on. The executive subcommittee recommends that notifications be discussed with identification of any changes, but do not need to be voted upon.



### **CURRICULUM NOTIFICATION**



### **COLLEGE OF EDUCATION and APPLIED HUMAN SCIENCES**

Department of Teaching, Learning, and Educational Leadership Chair: Dr. Nicola Mason

Program Revision: Change School Librarian Program's admission requirements in the catalog. Revised and approved statement for catalog, Fall 2022.



A great deal of conversation and wordsmithing on this item (in conjunction with program coordinator Dr. Ralph Turner and other COEAHS faculty who were on the Zoom). The final verbiage was:

### KELLY GET THE FINAL VERBIAGE FROM COEAHS – GINGER MAYBE?

Candidates must meet the admissions requirements of the Graduate School (undergraduate GPA of 2.5 –candidates who do not have a cumulative GPA of 2.5 may be considered for probationary admission to the graduate school upon completion of the GRE. If required to take the GRE, program requirements are a minimum Verbal score of 150, a Quantitative score of 143 and an Analytical Writing score of 4.0).

Candidates must also meet the admissions requirements of the Program: a) have completed an initial teaching certification program in IECE, elementary, middle, or secondary/P-12/5-12 education, and b) per EPSB (16 KAR 5:020) candidates must have earned an overall 2.75 on a 4.0 scale undergraduate GPA or a 3.0 on a 4.0 scale in the last 30 hours completed.



### **CURRICULUM NOTIFICATION**



### COLLEGE OF JUSTICE, SAFETY, AND MILITARY SCIENCE

School of Justice Studies Chair: Dr. Scott Hunt

Program Revision: Move CRJ 875 Crime and Public Policy from Core to electives. Course is no longer taught as core course.

No discussion.

### **SECTION G:**



# STUDENT AFFAIRS SUBCOMMITTEE

AY 2021 / 2022 Subcommittee Chair - Prof. Vonia Grabeel (CHS)

Since Professor Grabeel was officially "elected" at the beginning of the meeting. Dr. Baggett overviewed several items for the Student Affairs subcommittee this academic year:

### FALL 2021: EKU Graduate Student Micro-Scholarships

- Funding from Graduate School Maintenance and Operation Account
- Determine the best use of the funds, eligibility, criteria, etc.
- Advertising Suggestions, Application Review and Award

### FALL 2021: Graduate Assistant Allocation System

- Discussed previous discussions with Provost
- Subsequently emailed the committee some very high level ideas
- Dr. Sabin, Kelly and Holly will work with this committee on this action item

### **VERY EARLY SPRING 2022: Three Minute Thesis (3MT)**

- Last year's Information: <a href="https://ekuscholars.eku.edu/3MT">https://ekuscholars.eku.edu/3MT</a>
- Will start planning very early spring (January)

### **LATE SPRING 2022: Revisit Gibson Endowed Scholarship**

- The new Dr. Charles H. Gibson, Jr. endowed scholarship will not be available until interest built to fund.
- The subcommittee will revisit in March 2021 to discuss criteria, eligibility, etc.

### **SECTION H:**



# GRAD COUNCIL SPECIAL PROJECTS

AY 2021 / 2022 Council Past-Chair – Dr. Matt Sabin (CHS)

- Graduate Student Survey November Dissemination to ALL enrolled graduate students at EKU
- Survey link will be disseminated to council members on Tuesday, 28 SEP 21
- Request that Graduate Council review the survey and provide feedback
- Provide feedback to <u>grad.council@eku.edu</u> by Friday, 15 October
- Suggestion was made to also send to the EKU Statistics Center for Review.

### I. ITEMS FOR THE GOOD OF THE ORDER

# UPDATE FROM THE DEAN of the GRADUATE SCHOOL GRADUATE SCHOOL

Dr. Baggett discussed:

- Current Enrollment Data See Presentation in Appendix A
- GradBlitz Results

### **UPCOMING GRAD COUNCIL DATES**



### J. OCTOBER 2021 EKU GRADUATE COUNCIL DATES OF INTEREST

- October 8 Agenda Items Due By 4:30 pm to <a href="mailto:Grad.Council@eku.edu">Grad.Council@eku.edu</a>
- October 15 Executive Committee Meeting, 11:15 am
  - Whitlock 310 Graduate School Conference Room and ZOOM
- October 22 Graduate Council Meeting, 11:15 am
  - Whitlock 549 and ZOOM

### **GRADUATE COUNCIL ADJOURNED**



K. Meeting Adjournment (Dr. Ann Burns, Chair)



# MOTION



**Motion #4:** Motion to Adjourn (*Grabeel*)



Motion made by: Professor Vonia Grabeel

Seconded by: Dr. Matt Sabin

Discussion: None

Council Vote: Motion to adjourn at 12:41 PM is approved with 16 votes in favor,

0 votes against, and no abstentions.



# APPENDIX A: GRADUATE COUNCIL MEETING PRESENTATION













Ragnhildur (RAGA) Kristinsdottir

Master of Business

Administration Program

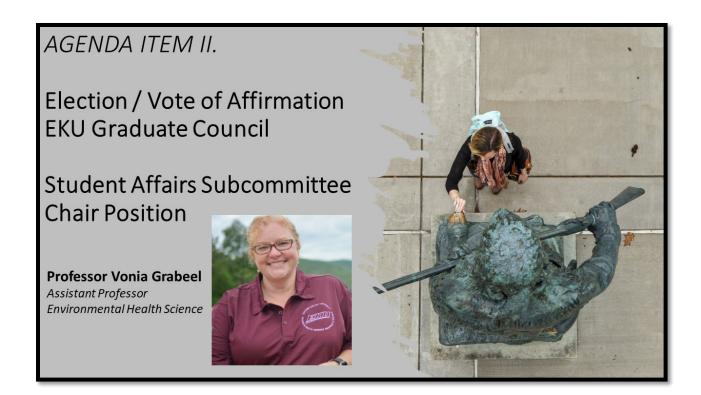
EKU Graduate Student Representative



Jacob Durham

Master of Arts in Clinical Mental Health
Counseling Program

EKU Graduate Student Representative













SEPTEMBER 2021 GRADUATE COUNCIL – FACULTY NOMINATIONS							
RID:	LAST	FIRST	RANK:	COLLEGE	DEPARTMENT:	NOMINATION	
1	Breitenstien	Larry	Assistant Professor	CLASS	Social Work	Graduate New	
2	Gannoe	Lisa	Associate Professor	CEAHS	Applied Human Sciences	Graduate Renewal	
3	Hale	Kimberly	Associate Professor	CEAHS	Applied Human Sciences	Graduate New	
4	Harrington	Mary	Associate Professor	CEAHS	Applied Human Sciences	Graduate Renewal	
5	King	Angel	Adjunct	CLASS	Social Work	Adjunct	
6	Manning	Mary	Assistant Professor	CEAHS	Curriculum and Instruction	Initial	
7	McGinn	James	Assistant Professor	CEAHS	Teaching, Learning & Ed Leadership	Initial	
8	Preston	Kristen	Adjunct	CJSMS	Safety and Security	Adjunct	
9	Ward	Kelly	Assistant Professor	CLASS	Social Work	Graduate New	
10	Xiao	Qian	Associate Professor	СОВ	School of Business	Graduate Renewal	
11	Zyzak	Li Li	Assistant Professor	CSTEM	Chemistry	Initial	











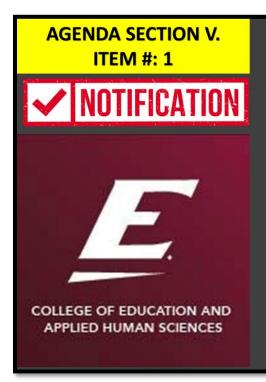




Agenda Item V. CURRICULUM SUBCOMMITTEE

AY 2021/2022

Dr. Casey Humphrey, Chair



1) Program Revision for School Librarian

**Department**: Department of Teaching, Learning, and Educational Leadership

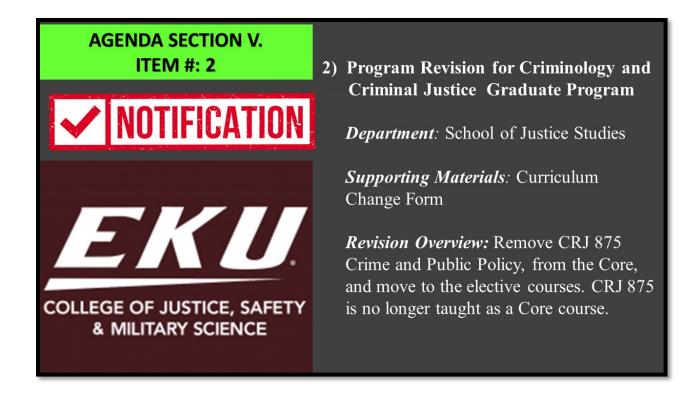
Supporting Materials: Curriculum Change Form and School Librarian Curriculum Map

**Revision Overview:** Change the program's admission requirements in the catalog

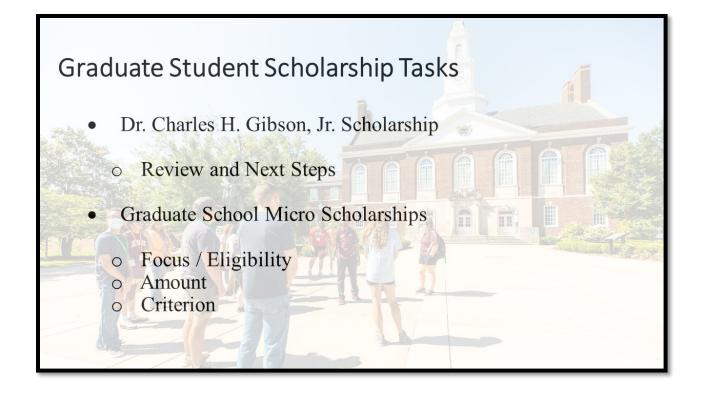
### Friendly Amendment...

My recommended revisions, based on <u>16 KAR 5:020: Section (4)</u> and the Graduate School's admissions policy:

• Candidates must meet the admissions requirements of the Graduate School and have completed an initial teaching certification program in IECE, elementary, middle, or secondary/P-12/5-12 education. In addition, candidates must have earned an overall 3.0 2.75 undergraduate GPA or a 3.0 in the last 30 hours completed. Candidates who do not have a cumulative undergraduate GPA of 2.5 are required to submit GRE scores with a minimum Verbal score of 150, a Quantitative score of 143 and an Analytical Writing score of 4.0.

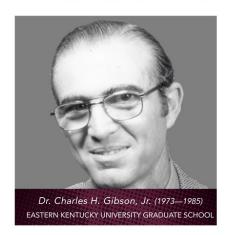






### Dr. Charles H. Gibson, Jr. Scholarship

- Dr. Gibson served as dean of EKU's Graduate School from 1973 to 1985.
- The Gibson family made a generous donation to establish an endowed scholarship.
- For EKU undergraduate students to attend graduate school at EKU
- Endowed scholarship but must have a year to earn interest and start awarding.
- Will revisit in the spring





### **Graduate Scholarships**

### Graduate Diversity Fellowship 2014 - 2020

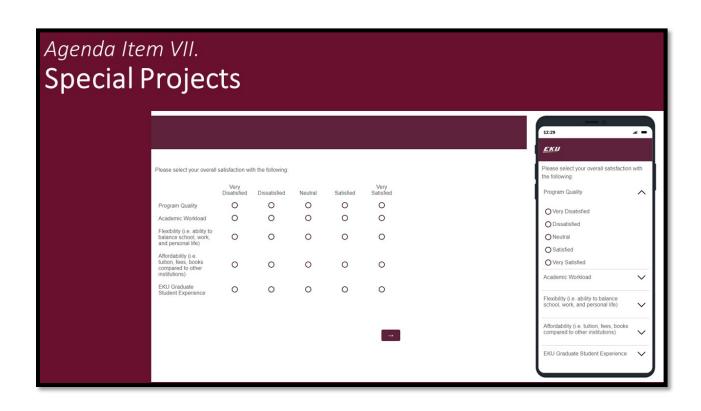
Originally only open a max of 11 – 13 African American students Later to students meeting diversity criteria in EKU's Diversity Plan

- 1. \$500 a semester for a limit of 4 semesters
- 2. In-state resident
- 3. 3.0 gpa minimum
- 4. Part-time or non-degree seeking status

Due to declining applications full-time students were also considered.



# Graduate Assistantship Allocation/Justification Process • At the Provost's Request • Very Similar to the Faculty Line Request Process • Develop a process and rubric for allocations • Fall Deadline























### AGENDA ITEM X. EKU GRADUATE COUNCIL – UPCOMING DATES OF INTEREST

- FRIDAY, 8 OCTOBER 21- OCTOBER Agenda Items Due By 4:30 pm
  - Grad.Council@eku.edu
- FRIDAY, 15 OCTOBER 21 OCTOBER Executive Committee Meeting -11:15 am – Whitlock 310 or ZOOM
- FRIDAY, 22 OCTOBER- Graduate Council Meeting 11:15 am Whitlock 549 or ZOOM



