

Graduate Council Meeting Minutes*Date: Friday, August 21, 2020**Time: 11:15 – 12:05 PM**Location: Virtual – Zoom™***Members Present = Members Absent =**

<i>Term Expires May 2021</i>	<i>Term Expires May 2022</i>	<i>Term Expires May 2023</i>	
Dr. Ann Burns (COE)	Mr. Paul Grant (CJS)	Dr. Dominic Ashby (CLASS)	
Dr. Oliver Oakley (COS)	Dr. Julie Rutland (COE)	Dr. Jim Fatzinger (CBT)	
Dr. Ray Richardson (CBT)	Dr. Donghui Quan (COS)	Dr. Casey Humphrey (CHS)	
Dr. Matthew Sabin (CHS)		Dr. Bill McClanahan (CJS)	
Dr. Nathan Siler (CLASS)		Dr. Jeff Neugebauer (CLASS)	
Dr. Ida Slusher ((CHS)		Dr. Eileen Shanahan (COE)	
EKU Graduate School:	Dr. Jerry Pogatshnik	Dr. Ryan Baggett	Mrs. Kelly Fox
Guests:	Dr. Faye Deters (COE)	Dr. Qian Xiao (COS)	

*Meeting Moderated by: Dr. Matthew Sabin, Chair – AY 2020/2021 ECU Graduate Council***Dr. Sabin called the meeting to order at 11:17 AM.****I. ANNOUNCEMENTS**

- Each council member introduced themselves (first meeting of the semester with new members being welcomed)
- Dr. Jerry Pogatshnik (*Provost and Graduate Dean*) discussed the mission and composition of the graduate council and its subcommittees.
- Dr. Baggett (*Interim Graduate Associate Dean*) provided a briefing on the following topics:
 - Summer and Fall 2020 Enrollment Report
 - Website Revisions (*to include Faculty Status page*)
 - Blackboard Repository Introduction
 - Draft of the Updated GC Handbook

II. MINUTES

Consideration of the April GC Meeting minutes held on Friday, April 17, 2020.

*Motion to approve: Dr. Matt Sabin**2nd: Dr. Ida Slusher****Motion Carried***

III. **ACTION ITEMS**

- Committee Assignments and Chair Selection:

1. **Graduate Curriculum Review Subcommittee Members**

Six Faculty Committee Members:

1. Nathan Siler (CLASS)
2. Ann Burns (COE) - *CHAIR*
3. Jim Fatzinger (CBT)
4. Donghui Quan (COS)
5. Casey Humphrey (CHS)
6. Bill McClanahan (CJS)

- Motion to elect **Dr. Ann Burns** as Chair of Curriculum Subcommittee for the AY 2020 – 2021 term.

Motion: **Dr. Matt Sabin**

2nd: **Dr. Ida Slusher**

Motion Carried

2. **Faculty Affairs Subcommittee Members**

Five Faculty Council Members:

1. Ida Slusher (CHS) - *CHAIR*
2. Julie Rutland (COE)
3. Ray Richardson (CBT)
4. Jeff Neugebauer (COS)
5. Dominic Ashby (CLASS)

- Motion to elect **Dr. Ida Slusher** as Chair of the Faculty Affairs Subcommittee for the AY 2020 – 2021 term.

Motion: **Dr. Jerry Pogatshnik**

2nd: **Dr. Ray Richardson**

Motion Carried

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3. Student Affairs Subcommittee Members

Three Faculty Council Members and Two Graduate Student Council Members:

1. Faculty – Oliver Oakley (COS) - *CHAIR*
 2. Faculty – Paul Grant (CJS)
 3. Faculty – Eileen Shanahan (COE)
 4. Student – TBD
 5. Student - TBD
- Motion to elect **Dr. Oliver Oakley** as Chair of the Student Affairs Subcommittee for the AY 2020 – 2021 term.

Motion: Dr. Matt Sabin

2nd: Dr. Casey Humphrey

Motion Carried

- **Graduate Student Council Member Nominations**

- a. Dr. Dominic Ashby nominated **Alisha Helton**

- College of Letters, Arts and Social Sciences
- Master of English Student with a concentration in Literature

- b. Dr. Ida Slusher nominated **Jennifer Brocato**

- College of Health Sciences
- Doctor of Nursing Practice Student

Dr. Baggett will reach out to both student to confirm their membership and provide them with necessary materials/resources.

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IV. ITEMS FOR THE GOOD OF THE ORDER

- Dr. Pogatshnik noted the following:
 - There will be several ECU policies (involving graduate education) that are up for revision this academic year. The Executive Committee will discuss those policies before those revisions occur. Additionally, representation on those drafting committees will be sought when the time comes.
 - The ECU Strategic Plan Update will occur this academic year. This is another opportunity for the graduate council to participate.
 - With new tools (such as Slate) and other changes in higher education, it may be time to review several graduate school policies and procedures.
 - The student affairs subcommittee will likely be called upon to assist with the development of a Graduate School Orientation. There has been a Graduate Assistant Orientation for years, but not an orientation for all graduate students. Some of this information may be program specific.
- Dr. Oakley questioned the progress of the Three Minute Thesis (TMT) at ECU.
 - <https://threeminutethesis.uq.edu.au/about>
 - Dr. Pogatshnik noted that there was not a great deal of progress last year, but that is certainly a goal for this year.
 - Kelly Fox will begin compiling materials for the Student Affairs Subcommittee on this topic.
- Dr. Oakley noted that his program (MS in Biology) has problems recruiting graduate students if there is not a graduate assistantship attached to it.
 - Dr. Sabin noted that he had also seen this occur in his area.
 - Dr. Baggett noted that the number of Graduate Assistantships for the AY 2020/2021 was held harmless by the ECU President and President's Council.
- Dr. Oakley asked Dr. Sabin about the status of flat rate tuition for out-of-state graduate students.
 - Dr. Pogatshnik noted that while flat rate tuition has not occurred, the multipliers for out of state students have decreased lowering the tuition rate for those students.
 - Dr. Sabin noted that he will continue to pursue flat rate tuition.

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V. OTHER

Next Scheduled Graduate Council Meeting – Friday, September 18, 2020 at 11:15 AM (Zoom)

Motion to Adjourn: **Dr. Matt Sabin**

2nd: **Dr. Olly Oakley**

Adjourned: 12:05 pm

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